



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Luiz Morizot-Leite for lifeguard instructor training and certification services at Tigertail Lake Center. Fiscal Impact: \$2,000.00**

**Presenter(s):** Donald Astrab, VP, Academic Operations, Analytics, & Comm

**What is the purpose of this contract and why is it needed?** This contract allows us to continue training our staff for lifeguard instructor certification, ensuring that Broward College staff maintain their skills and knowledge about safety protocols and procedures. With in-house lifeguard instructors, we can continue to certify Tigertail Lake lifeguards as well as offer the course and certification to the public, bringing in additional revenue during the FY 2024-2025.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?** Yes, this is a part of the professional fees and other services budget.

**What fund, cost center and line item(s) were used?** FD319, CC0382, 65000: Other Services.

**Has Broward College used this vendor before for these products or services?** Luis Morizot-Leite is a registered Vendor and has done business satisfactorily with the College in the past.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** Yes.

**Was that return on investment not met, met, or exceeded and how?** Exceeded. Luiz Morizot-Leite has provided the opportunity for Tigertail Lake to offer American Red Cross lifeguard classes to the public for a fee, and also allows Broward College to maintain staff's certifications.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Yes, it indirectly feeds our Social Enterprise tactics by keeping our staff trained on current best practices. Luiz Morizot-Leite supports us with training that allows us to empower student success by providing learning opportunities through multiple modalities. We provide a best-in-class experience to the student body through experiential education, customized to support classroom teaching.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**FISCAL IMPACT:**

**Board Item**

\$2,000.00 from CC0382, FD319, BU201, PG000269

Meeting of November 12, 2024

**11/12/24**

**CC0382 · Tigertail Water Sport Facility**

**(\$2,000.00)**

APPROVAL PATH: 12435 Luiz Morizot-Leite - Lifeguard Instructor Training & Certification (FY2024-2025)

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Kevin Delsoin	Director Review		 Completed	
2	Donald Astrab	Vice Provost Review		 Completed	
3	Jamonica Rolle	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Orlando Aponte	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Pending	
8	District Board of Trustees	Board Meeting	11/12/24 11:00 AM	 Pending	
9	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



**Authorized License Provider**

**Luiz Morizot-Leite**

5138 SW 157<sup>th</sup> Ave.

Miramar, FL 33027

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E-mail: [dungamorizot@gmail.com](mailto:dungamorizot@gmail.com)

**QUOTE 1412**

<b>Date:</b>	07/02/2024
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<b>To:</b>	Broward College Att: Natalie Justice, Manager TigerTail Lake Center
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<b>Class</b>	<b>Description</b>	<b>Amount per student</b>	<b>Number of Students</b>	<b>Amount</b>
Lifeguard Instructor Course	American Red Cross Lifeguard Instructor course leading to instructor-level certification. Red Cross fees, books, and instructor fees are included.	\$500.00	4	\$2,000.00
	TOTAL			\$2,000.00



**EXHIBIT "A" to Purchase Order  
STATEMENT OF WORK**

**Description of Goods or Services:**

American Red Cross Lifeguarding Instructor Course, by instructor trainer Luiz Morizot-Leite at Tigertail Lake. Date TBD, before June 30, 2025.

- Red Cross fees
- Two books per student
- Instructor fees are included

**Total Consideration Payable for the Goods or Services:**

\$2,000.00 for 4 students.